

Certificate IV in Pathology HLT41807 NSW

This qualification covers workers who undertake the collection of blood and other pathology specimens for routine and specialised testing. Workers at this level are expected to have an in depth knowledge of pathology procedures and techniques, have excellent customer service skills and be able to work with clients with complex needs. It provides individuals with the opportunity to provide professional excellence in their work place.

The Certificate IV in Pathology builds on the individuals existing skills and gives you the knowledge to further your knowledge and skills in pathology collection and clinical diagnostic areas.

When you successfully complete the course you will be awarded Certificate IV in Pathology. This is a Nationally Recognised Qualification and you can use this to gain employment anywhere in Australia, in medical centres, hospitals or pathology laboratories as a pathology collector.



Your course is conducted over 3 months (one day per week x 8 weeks + study break) from 9am – 4.00pm. Students are expected to complete the self paced work and assignments in order to successfully complete the course and attend a workplace for their assessment.

The cost of the course is \$2500

Pension concession – \$2000

Adept students with Cert III Pathology - \$2000

10% discount applies when total is paid 7 days or more before course commences

You will be provided with comprehensive course notes and all your equipment. Face to face training is conducted in our training centres or local hospitals and clinical venues.

We recommend students have experience or are working in a relevant pathology collection environment in order to perform assessments and some tasks. Extensive practical application is demonstrated in a clinical environment. We **strongly** recommend that all students are immunized for Hepatitis A and B before they enroll into the course.

Assessments are conducted as part of this course and you will be assessed demonstrating tasks, performing procedures associated with pathology collecting, written tasks, observations and verbal question and answer sessions. You will need access to a computer and basic computer skills. You must successfully complete all units of competency in order to receive your qualification. There are written assessments that you need to complete, we demonstrate flexibility with our learning however accuracy is imperative for you to successfully achieve competency in this area. You will be assessed in the workplace and you must behave and present yourself in a manner that reflects a professional health care worker.

Prerequisites:

To gain entry into the HLT41807 Certificate IV in Pathology the following compulsory and mandatory elective competency units from the HLT32607 Certificate III in Pathology are a requirement for entry

- BSBMED201A Use basic medical terminology
- HLTOHS300A Contribute to OHS processes
- HL TIN301A Comply with infection control policies & procedures in health work
- HL TFA301B Apply first aid
- HL THIR301A Communicate and work effectively in health
- HL TPAT305B Operate efficiently within a pathology & specimen collection environment
- HL TPAT306B Perform blood collection
- HL TPAT308B Identify and respond to clinical risks associated with pathology specimen collection

Additional pre-requisites include:

Appropriate English skills – You must have English literacy and numeracy skills equivalent to Cert III in English, IELTS 6.0 or undertake Adept English Assessment. **Students must complete the entrance test.**

Please provide original or certified copies (copy must be signed by a JP or Commissioner for Declarations) of the above certification/s when you enrol as this evidence needs to be retained on file.

Course Content:

9 competency units are required for award of this qualification. This encompasses 3 compulsory units and 6 elective units, including 2 mandatory electives. The competencies are listed below, with a brief description of what is covered in the unit.

Compulsory units

HLTHIR405A Show leadership in health technical work

This unit covers the skills required to provide leadership in technical aspects of work appropriate to the level of autonomy accorded to individuals and teams working in the health industry

HLTHIR402B Contribute to organisational effectiveness in the health industry

This unit of competency describes the skills and knowledge required to contribute to effective organisation outcomes in the health industry by practising and promoting legal and ethical work practices to protect client safety and enhance outcomes for the organisation and its clients in the broader health industry context.

HLTHIR506B Implement & monitor compliance with legal and ethical requirements

This unit describes the skills and knowledge required to implement and monitor compliance with legal; and ethical requirements relevant in the work area.

Mandatory electives

HLTPAT410B Collect pathology specimens other than blood for specialised testing

This unit of competency describes the skills and knowledge required to follow procedures for collection of pathology specimens other than blood from clients for specialised pathology testing.

HLTPAT411B Perform blood collection for specialised testing

This unit of competency describes the skills and knowledge required for specialised blood collection from clients of all age groups.

Electives

HLTAP301A Recognise healthy body systems in a health care context

This unit of competency describes the basic knowledge of anatomy and physiology required to recognise body systems and their components and to identify and refer alterations associated with the functioning of the human body in the context of health care work.

HLTPAT407B Perform electrocardiography (ECG)

This unit of competency describes the skills and knowledge required to use an electrocardiograph, and to provide a client's ECG trace under the supervision of an appropriate health professional

HLTCA402B Perform holter monitoring

This unit of competency describes the skills and knowledge required to attach a holter monitor to produce a diagnostic trace and analyse the trace following the monitoring process

HLTPAT414B Measure Spirometry/flow volume loop

This unit describes the knowledge and skills required to prepare a client for measure of spirometry/flow volume loop, and to provide a report as an aid to the diagnosis and management of ventilatory impairment

Course Dates 2011

This course is designed so that students may enrol throughout the year and attend the next module. Assessments and projects will need to be completed throughout the course. If you miss a module you can make it up at the next scheduled class.

Course Code	Days	Venue	Start & Finish Dates	Training days
P4HP211	Weekdays	Harris Park	May 04, 11,18, 25 & Jun 01, 08, 15 and 22	Wednesdays x 8 weeks
P4HP311	Weekdays	Harris Park	Jun 29, Jul 6,13, 20, 27 & Aug 03, 10 and 17	Wednesdays x 8 weeks
P4HP411	Weekdays	Harris Park	Dates to be confirmed	Wednesdays x 8 weeks

Our course dates are released for the year in advance – these dates may change, we apologise for any inconvenience; please check our website for updates. Courses are run subject to minimum numbers.

Payment:

You can pay by cheque, money order, credit card or direct deposit. You cannot pay the trainer at the course. To be eligible for the concession fees; you must provide a full pensioner concession card. This must be sighted at the time of booking, or normal fees will apply.

Once we have received a completed registration form and full payment, we will send you a confirmation letter.

Terms Conditions and Cancellation Policy – Language, Literacy & Numeracy Requirements:

Students should check the English requirements of their course before booking in, language requirements are clearly outlined for each course. In some cases low level support can be provided, however where extensive support is required for the student to be able to participate appropriately in the training or where deficiency will clearly inhibit achievement of learning outcomes, enrolment may be declined. A student handbook is issued to every student on enrolment and is available on our website. You should read this document as it provides you with information about your rights and responsibilities about attending training with us.

Terms, conditions & cancellation policy:

By enrolling into this course you accept that you are responsible for any personal injuries sustained during the course and cannot hold Adept Training Pty Ltd or its associates responsible. You have been given the opportunity to read the student handbook, which is also available on the web www.adepttraining.com.au. By signing below you certify that the information you have provided is true, that you agree to be bound by these Terms & Conditions and that you authorise us to charge your credit card for the amount specified in "Payment Amount". Adept Training Pty Ltd reserves the right to dismiss any student for unacceptable or disruptive behaviour, and no refund will be given under these circumstances. A full refund will be given if cancelled 2 weeks or more before course, a 50% refund will be given if cancelled 1 week or more before course. No refund will be given if cancelled within 7 days of course commencing or if you fail to attend or complete the course. In these circumstances a place will be arranged in an appropriate future course, within 12 months. If you are unable to attend the course you have registered for you may send someone in your place. For all cancellations \$95 (inc.GST) administration fee will be charged, except in the case of Adept Training cancelling a course. We reserve the right to cancel any course. A full refund will be offered for any course cancelled by us. All information provided by you on this form will be used solely for the purpose of registration by us. Personal information may be provided to a third party, with your consent for the purposes of job placement. Please ensure that you have the required level of English literacy & comprehension to attend one of our courses & meet the pre-requisites for your course. You are aware of the language and literacy requirements for your course and give Adept Training permission to use your records for the purpose of AVETMISS or audit reporting.