

Cert III in Pathology Summer School Vic 2012

It's here again!!

Each year we offer a "**SUMMER SCHOOL**" special to students to get a great discounted price on their training! This offer will NOT be repeated throughout the year so it's first in best dressed for these great course offers.

This year we have summer school courses available in the following locations; there are more courses scheduled for the rest of 2012 – please check our website!

Pathology Starts 23 rd January to 6 th March 2012 Mon & Tues x 5 weeks, Mon x 1 week, Tues x 1 week 9am – 4.30pm Normally	Royal Melbourne \$2300.00	\$1800.00 Discounted price! [Course Code SSPCRM112]
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Pathology Starts 28 th January to 31 st March 2012 Sat & Sun x 4 weekends, Sun x 1 weekend, Sat x 3 weekends 9am – 4.30pm Normally	Royal Melbourne \$2300.00	\$1800.00 Discounted price! [Course Code SSPCRM212]
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Pathology Starts 11 th February to 31 st March 2012 Sat & Sun x 4 weekends, Sat x 4 weekends 9.00am – 4.30pm Normally	St Kilda Queen St \$2300.00	\$1800.00 Discounted price! [Course Code SSPCSK112]
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Students MUST register, book and pay **in full** by Thursday 22nd December 2011 to take advantage of this special offer. Places are strictly limited – no places will be reserved!

No bump-ins allowed – students who have missed days and need to make them up at a future course may not attend Summer School. Please check course dates for future courses.

Prerequisites: Please check the prerequisites for your course carefully before you enroll.

On successful completion of this course you will be awarded a Nationally Recognised Qualification which you can use to gain employment anywhere in Australia.

There are many job opportunities for students who have successfully completed the pathology course, as collectors in medical centres, pathology organisations and Dr's rooms. For more information on our courses, access and equity and other policies and procedures please check our website www.adepttraining.com.au

Certificate III in Pathology HLT32607

If you are interested in changing your career or improving your skills to become a blood collector; congratulations you have taken the first important step to achieving your goal. No matter what your reasons are for wanting to learn, Adept can help. We are a Registered Training Organisation and we deliver the Certificate III in Pathology.

This course will teach you how to take blood samples, collect swabs, urine samples and other microbiology collections and work effectively within the pathology clinic or environment. You will learn how to maintain infection control, process, centrifuge & store specimens, perform BSL's, and many more pathology procedures.

Students need to be aware that they must wear closed shoes for OHS reasons to participate in clinical sessions.

Participants will need to demonstrate appropriate pathology skills in order to be deemed competent. A current First Aid certification and successful completion of external work placement is required for participants to successfully gain their qualification. When you successfully complete the course you will be awarded the Certificate III level certification. This is a Nationally Recognised Qualification and you can use this to gain employment anywhere in Australia, in medical centres, hospitals or pathology laboratories as a pathology collector. We liaise directly with most of the major pathology laboratories, recruitment organisations and they recruit students from our courses for employment in the pathology and health care sectors.



Your course is conducted over 2 – 3 months (*depending on the schedule*) from 9am – 4.30pm. Students are expected to complete the self-paced work and assignments in order to successfully complete the course and attend a workplace for their assessment.

The cost of the course is normally \$2300 - **pay only \$1800 for Summer School** (no further discounts). See below prerequisites for additional First Aid costs.

You will be provided with a comprehensive manual, course notes and all your equipment. Face to face training is conducted in our training centres or local hospitals and venues.

Assessments are conducted as part of this course and you will be assessed demonstrating tasks, performing procedures associated with pathology collecting, written tasks, observations and verbal question and answer sessions. You will need access to a computer and basic computer skills. You must successfully complete all units of competency in order to receive your certificate. There are written assessments that you need to complete, we demonstrate flexibility with our learning however accuracy is imperative for you to successfully achieve competency in this area. You will be assessed in the workplace and you must behave and present yourself in a manner that reflects a health care worker.

Attendance is mandatory at all classes. Students who are unable to attend days 1, 2, 3 or 4 of the course will be enrolled into the next available course and days 11 and 12 must be attended consecutively. Assignments that are not received within the requested timeframe will not be accepted and the unit will be re-assessed.

Prerequisites: Students must have a current (*within 3 years*) First Aid certification to receive their qualification and work in pathology. Adept Training offers external First Aid courses for students. First aid is a component of this course and may be undertaken by students with Adept Training at a discounted fee (*this is a non-refundable fee*).

This unit is delivered separately requiring the need to book into a First Aid Course through Adept Head Office Telephone: 1300 366 044 or if applicable apply for credit transfer or RPL. Bookings are essential and we strongly recommend students book at least two weeks prior to the course commencing so you have time to complete the ONLINE learning. You will need to log into Allens Training website: www.allenstraining.com.au and complete the ONLINE work book. On successful completion you must print off your Certificate for the theory component of the course. BRING THIS WITH YOU TO CLASS. If you wish to purchase a printed copy of the first aid manual and workbook you may at a cost of \$20.

Prerequisites continue . . .

You must have English literacy and numeracy skills equivalent to Cert III in English, IELTS 5.0 or undertake Adept English Assessment. If you are unsure of whether you are eligible, please contact our office and we can arrange for an interview. We **strongly** recommend that all students are immunized for Hepatitis A and B before they enroll into the course.

We like our students to possess one of the following

- current employment in health industry
- previous employment in the health industry
- an interest in working or studying in health related fields

This is not like any other course you have ever done, it is very hands on. We have a fabulous time during the course but we do ask for your participation during practical venepuncture and role play. You will take blood from real people, not just simulated material.

Content: 14 units of competency are required for award of this qualification, including 9 core units and 5 elective units (includes mandatory electives). The competencies are listed below, with a brief description of what is covered in the unit.

Compulsory units:

BSBFLM303C Contribute to effective workplace relationships

This unit describes the performance outcomes, skills and knowledge required to gather information and maintain effective working relationships and networks, with particular regard to communication and representation.

BSBMED301B Interpret and apply medical terminology appropriately

This unit describes the performance outcomes, skills and knowledge required to understand and respond to instructions; to carry out routine tasks and communicate with a range of internal/external clients in a medical environment; and to use appropriate advanced medical terminology.

HLTFA301C Apply first aid

This unit of competency describes the skills and knowledge required to provide first aid response, life support, management of casualty(s), the incident and other first aiders, until the arrival of medical or other assistance.

HLTHIR301B Communicate and work effectively in health

This unit of competency describes the skills and knowledge required to work effectively in a health setting with clients, staff, visitors, suppliers and others to meet established work requirements.

HLTIN301C Comply with infection control policies and procedures

This unit of competency describes the skills and knowledge required for workers to comply with infection control policies and procedures. All procedures must be carried out in accordance with current infection control guidelines, Australian & New Zealand Standards for maintaining infection control and the policies & procedures of the organisation. This unit acknowledges the importance of complying with an effective infection control strategy that ensures the safety of the client (*or end-user of health-related products/services*), maintains personal protection and prevents the transmission of infections from person to person. All tasks must be carried out in accordance with State/Territory legislative requirements that affect work practices of the organisation and/or worker.

HLTOHS300B Contribute to OHS processes

This unit specifies the workplace performance required by an employee to contribute to OHS processes where there is responsibility for own work outputs and possibly limited responsibility for the work output of others.

HLTPAT305C Operate efficiently within a pathology and specimen collection environment

This unit of competency describes the skills and knowledge required to work effectively within a pathology and specimen collection environment. It provides an overview of organisational structure and the procedures of pathology and specimen collection practices.

HLTPAT308C Identify and respond to clinical risks associated with pathology specimen collection

This unit of competency describes the skills and knowledge required to identify and respond to clinical risks and client reactions associated with pathology specimen collection.

The unit below can be undertaken separately; students wishing to do this training must have suitable previous experience in a health care environment.

HLTPAT306C Perform blood collection

This unit of competency describes the skills and knowledge required for routine blood collection from a defined client group, and excludes complex blood collection techniques. Work performed requires a broad knowledge base and the ability to apply solutions to a defined range of unpredictable problems. Individuals will take responsibility for their own work and limited responsibility for the quantity and quality of work of others. All tasks are conducted in accordance with organisational policies and procedures including OHS and infection control guidelines. Safety, accuracy and responsibility are critical aspects of this unit.

Elective units:

HLTHIR403C Work effectively with culturally diverse clients and co-workers.

This unit deals with the cultural awareness required for effective communication and cooperation with persons of diverse cultures.

BSBCMM201A Communicate in the workplace

This unit describes the performance outcomes, skills and knowledge required to communicate in the workplace. It includes gathering, conveying and receiving information together with completing routine written correspondence.

BSBWOR301A Organise personal work priorities and development

This unit describes the performance outcomes, skills and knowledge required to organise own work schedules, to monitor and obtain feedback on work performance, and to maintain required levels of competence.

HLTPAT301C Receive and prepare pathology specimens

This unit of competency describes the skills and knowledge required to receive and prepare a range of samples for pathology testing. It focuses on accuracy of samples and the ability to match tests and tubes.

HLTPAT304C Collect pathology specimens other than blood

This unit of competency describes the skills and knowledge required to follow procedures for collection of pathology specimens other than blood from clients for pathology testing. Strict infection control and OH&S procedures must be adhered to.

Please check our website for more course dates www.adepttraining.com.au